

### Property Details

Lot \_\_\_\_\_ House No \_\_\_\_\_ Street \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

### Please indicate which building permits you would like copied

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Original House | <input type="checkbox"/> Patio          | <input type="checkbox"/> Swimming Pool/Fence |
| <input type="checkbox"/> Additions      | <input type="checkbox"/> Retaining wall | <input type="checkbox"/> Pergola/Gazebo      |
| <input type="checkbox"/> Garage/Carport | <input type="checkbox"/> Shed           | <input type="checkbox"/> Warehouse/Factory   |
| <input type="checkbox"/> Front Fence    | <input type="checkbox"/> Office/Shop    | <input type="checkbox"/> Other               |

Please explain briefly the reason you are requesting the search.

(This information will assist with determining if this type of search is suitable for your purpose)

### Owners Details

 Owner's Signature authorises nominated applicant to obtain copies of plans

Name/Company Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_

### Applicants Details

 Tick if same as above

Name/Company Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Print Options

- |   |                  |
|---|------------------|
| <input type="checkbox"/> Digital Copy         | <b>Free</b>      |
|   | (price per page) |
| <input type="checkbox"/> A4 - Colour          | <b>\$2.00</b>    |
| <input type="checkbox"/> A4 – Black and White | <b>\$0.60</b>    |
| <input type="checkbox"/> A3 – Black and White | <b>\$1.00</b>    |

### Delivery Method

- Email (sent to applicants email address)

### Click and Collect:

- Coolgardie Counter - Sylvester Street, Coolgardie WA 6429
- Kambalda Counter - Irish Mulga Drive, Kambalda WA 6442

## Request for copy of Building Plans

### Terms and Conditions

- Every effort will be made to obtain the requested information, however if the information is not available or not of your expected quality – the search fee will not be refunded.
- Incomplete forms will be returned to the applicant.
- Proof of Identity (Applicant) will be required when submitting an application. i.e. Drivers Licence, Passport or other agreed identification.

### Declaration by Applicant

I accept the above conditions and I am eligible to make application for access to the building records relating to the building or structures identified in this application.

Tick whichever applies:

- I am the legal owner of the property to which the building records relate to.
- I have written consent of the legal owner of the property to which the building records relate.  
They have signed this form, or I have attached a separate consent document.

Applicant Name: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature should match the signature on the supplied proof of Identity